

October 22, 2020

Wendy Blom, Executive Director  
Lowell Telecommunications Corporation  
246 Market Street  
Lowell, MA 01852

Dear Ms. Blom:

Enclosed herewith are the information returns for Lowell Telecommunications Corporation for the year ended June 30, 2020, and copies for your files.

The Form 990 has qualified for electronic filing. We have received the signed Form 8879-EO and have submitted your electronic return to the IRS. Do not mail a paper copy of the return.


Form PC-Annual Report should be signed and dated where indicated. The Annual Report should be mailed to the Office of the Attorney General, Division of Public Charities, One Ashburton Place, Boston, MA 02108. There is an annual filing fee due with this report in the amount of **\$250.00**.

The Attorney General's Office no longer accepts the check form of payment. Please log onto the Attorney General's website at <https://www.paybill.com/maagocharities> and click on "make payment." Log in using the amount in box 5B on page 2 of the Form PC and your six-digit Attorney General account number, 030915. The AG's website does not accept credit card payments; therefore, you will need to have your bank routing and account numbers on hand to complete the process. **Please insert the Electronic Payment Confirmation # on page 1 of Form PC before mailing.** The return is due November 16, 2020.

The Massachusetts Non-Profit Corporation Annual Report should be signed and dated on page one by an officer and mailed to the Office of the Secretary of State, Attention: Annual Report - AR180, One Ashburton Place, Boston, MA 02108. There is a filing fee in the amount of \$15.00 due with this report. This report is due November 1, 2020.

Should you have any questions concerning the enclosed, please feel free to call at your convenience.

Sincerely,



Jayne A. Andrews, CPA

Enclosures

Form **990**  
(Rev. January 2020)  
Department of the Treasury  
Internal Revenue Service

# Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

**2019****Open to Public Inspection**

Do not enter social security numbers on this form as it may be made public.  
Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

**A** For the 2019 calendar year, or tax year beginning 07/01/19, and ending 06/30/20

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization LOWELL TELECOMMUNICATIONS CORPORATION		<b>D</b> Employer identification number ** - *** 9126
	Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 246 MARKET ST.		<b>E</b> Telephone number 978-458-5400
	City or town, state or province, country, and ZIP or foreign postal code LOWELL MA 01852		<b>G</b> Gross receipts \$ 825,688
	<b>F</b> Name and address of principal officer: MICHAEL REID 246 MARKET STREET LOWELL MA 01852		<b>H(a)</b> Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H(b)</b> Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
<b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
<b>J</b> Website: WWW.LTC.ORG			
<b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other			<b>L</b> Year of formation: 1992
			<b>M</b> State of legal domicile: MA

## Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: SEE SCHEDULE O		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	16
	4	Number of independent voting members of the governing body (Part VI, line 1b)	16
	5	Total number of individuals employed in calendar year 2019 (Part V, line 2a)	11
	6	Total number of volunteers (estimate if necessary)	60
		7a	Total unrelated business revenue from Part VIII, column (C), line 12
	7b	Net unrelated business taxable income from Form 990-T, line 39	0
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year 654,205 Current Year 636,264
	9	Program service revenue (Part VIII, line 2g)	181,445 182,250
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	4,080 4,774
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	-3,005 -1,100
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	836,725 822,188
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	507,751 459,971
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0
	b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 5,719	
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	395,115 365,812
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	902,866 825,783
Net Assets or Fund Balances	19	Revenue less expenses. Subtract line 18 from line 12	-66,141 -3,595
	20	Total assets (Part X, line 16)	Beginning of Current Year 1,344,576 End of Year 1,440,797
	21	Total liabilities (Part X, line 26)	25,336 125,152
	22	Net assets or fund balances. Subtract line 21 from line 20	1,319,240 1,315,645

## Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date	
	BRENDAN FLYNN		TREASURER	
Paid Preparer Use Only	Print/Type preparer's name		Preparer's signature	Date
	JAYNE A. ANDREWS		JAYNE A. ANDREWS	10/08/20
	Firm's name ▶ ANSTISS & CO., P.C.		Firm's EIN ▶ ** - *** 7204	
	Firm's address ▶ 1115 WESTFORD STREET, 3RD FLOOR LOWELL, MA 01851-2701		Phone no. 978-452-2500	

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.  
DAA

Form 990 (2019)

**Part III Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III

☒**1** Briefly describe the organization's mission:

SEE SCHEDULE O

**2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services?☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

**4a** (Code: ) (Expenses \$ 472,142 including grants of \$ ) (Revenue \$ 18,819 )  
 PROVIDES PROGRAMMING ON THE PUBLIC ACCESS, INCLUDING LIVE COVERAGE OF CITY COUNCIL AND SCHOOL COMMITTEE MEETINGS, COMMUNITY PRODUCED PROGRAMMING, AND A COMPUTER GENERATED BULLETIN BOARD OF COMMUNITY ANNOUNCEMENTS.

**4b** (Code: ) (Expenses \$ 145,435 including grants of \$ ) (Revenue \$ 163,431 )  
 LOWELL TELECOMMUNICATION CORPORATION'S GOVERNMENT ACCESS CHANNEL FEATURES PROGRAMS FOCUSING ON MUNICIPAL AGENCIES AND THEIR ACTIVITIES TO KEEP CITIZENS INFORMED ABOUT CITY HALL.

**4c** (Code: ) (Expenses \$ ) including grants of \$ ) (Revenue \$ )  
 N/A

**4d** Other program services (Describe on Schedule O.)

(Expenses \$ ) including grants of \$ ) (Revenue \$ )

**4e** Total program service expenses ► 617,577

**Part IV Checklist of Required Schedules**

	Yes	No
<b>1</b> Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	<b>1</b> X	
<b>2</b> Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	<b>2</b> X	
<b>3</b> Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	<b>3</b>	X
<b>4</b> <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	<b>4</b>	X
<b>5</b> Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III	<b>5</b>	X
<b>6</b> Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I	<b>6</b>	X
<b>7</b> Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II	<b>7</b>	X
<b>8</b> Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III	<b>8</b>	X
<b>9</b> Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV	<b>9</b>	X
<b>10</b> Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? If "Yes," complete Schedule D, Part V	<b>10</b>	X
<b>11</b> If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
<b>a</b> Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	<b>11a</b> X	
<b>b</b> Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII	<b>11b</b>	X
<b>c</b> Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII	<b>11c</b>	X
<b>d</b> Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX	<b>11d</b>	X
<b>e</b> Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	<b>11e</b>	X
<b>f</b> Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	<b>11f</b> X	
<b>12a</b> Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	<b>12a</b> X	
<b>b</b> Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional	<b>12b</b>	X
<b>13</b> Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	<b>13</b>	X
<b>14a</b> Did the organization maintain an office, employees, or agents outside of the United States?	<b>14a</b>	X
<b>b</b> Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV	<b>14b</b>	X
<b>15</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV	<b>15</b>	X
<b>16</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV	<b>16</b>	X
<b>17</b> Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)	<b>17</b>	X
<b>18</b> Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	<b>18</b>	X
<b>19</b> Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III	<b>19</b>	X
<b>20a</b> Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H	<b>20a</b>	X
<b>b</b> If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	<b>20b</b>	
<b>21</b> Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	<b>21</b>	X

**Part IV Checklist of Required Schedules (continued)**

	Yes	No
<b>22</b> Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>		X
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
<b>b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
<b>c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
<b>d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
<b>25a</b> <b>Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
<b>b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
<b>26</b> Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>		X
<b>27</b> Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
<b>28</b> Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions, for applicable filing thresholds, conditions, and exceptions):		
<b>a</b> A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>		X
<b>b</b> A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>		X
<b>c</b> A 35% controlled entity of one or more individuals and/or organizations described in lines 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>		X
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
<b>b</b> If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
<b>38</b> Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? <b>Note:</b> All Form 990 filers are required to complete Schedule O.	X	

**Part V Statements Regarding Other IRS Filings and Tax Compliance**Check if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
<b>1a</b> Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
<b>1b</b> Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
<b>c</b> Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	

**Part V** **Statements Regarding Other IRS Filings and Tax Compliance** (continued)

		Yes	No
<b>2a</b>	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	<b>2a</b>	<b>11</b>
<b>b</b>	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? <b>Note:</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	<b>2b</b>	X
<b>3a</b>	Did the organization have unrelated business gross income of \$1,000 or more during the year?	<b>3a</b>	X
<b>b</b>	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	<b>3b</b>	
<b>4a</b>	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	<b>4a</b>	X
<b>b</b>	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
<b>5a</b>	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	<b>5a</b>	X
<b>b</b>	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	<b>5b</b>	X
<b>c</b>	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	<b>5c</b>	
<b>6a</b>	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	<b>6a</b>	X
<b>b</b>	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	<b>6b</b>	
<b>7</b>	<b>Organizations that may receive deductible contributions under section 170(c).</b>		
<b>a</b>	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	<b>7a</b>	X
<b>b</b>	If "Yes," did the organization notify the donor of the value of the goods or services provided?	<b>7b</b>	
<b>c</b>	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	<b>7c</b>	X
<b>d</b>	If "Yes," indicate the number of Forms 8282 filed during the year	<b>7d</b>	
<b>e</b>	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	<b>7e</b>	X
<b>f</b>	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	<b>7f</b>	X
<b>g</b>	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	<b>7g</b>	
<b>h</b>	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	<b>7h</b>	
<b>8</b>	<b>Sponsoring organizations maintaining donor advised funds.</b> Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	<b>8</b>	
<b>9</b>	<b>Sponsoring organizations maintaining donor advised funds.</b>		
<b>a</b>	Did the sponsoring organization make any taxable distributions under section 4966?	<b>9a</b>	
<b>b</b>	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	<b>9b</b>	
<b>10</b>	<b>Section 501(c)(7) organizations.</b> Enter:		
<b>a</b>	Initiation fees and capital contributions included on Part VIII, line 12	<b>10a</b>	
<b>b</b>	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	<b>10b</b>	
<b>11</b>	<b>Section 501(c)(12) organizations.</b> Enter:		
<b>a</b>	Gross income from members or shareholders	<b>11a</b>	
<b>b</b>	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	<b>11b</b>	
<b>12a</b>	<b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?	<b>12a</b>	
<b>b</b>	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	<b>12b</b>	
<b>13</b>	<b>Section 501(c)(29) qualified nonprofit health insurance issuers.</b>		
<b>a</b>	Is the organization licensed to issue qualified health plans in more than one state? <b>Note:</b> See the instructions for additional information the organization must report on Schedule O.	<b>13a</b>	
<b>b</b>	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	<b>13b</b>	
<b>c</b>	Enter the amount of reserves on hand	<b>13c</b>	
<b>14a</b>	Did the organization receive any payments for indoor tanning services during the tax year?	<b>14a</b>	X
<b>b</b>	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	<b>14b</b>	
<b>15</b>	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	<b>15</b>	X
<b>16</b>	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	<b>16</b>	X



**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI ☒ X

**Section A. Governing Body and Management**

	1a	16	Yes	No
<b>1a</b> Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.	1a	16		
<b>b</b> Enter the number of voting members included on line 1a, above, who are independent	1b	16		
<b>2</b> Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2			X
<b>3</b> Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	3			X
<b>4</b> Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4	X		
<b>5</b> Did the organization become aware during the year of a significant diversion of the organization's assets?	5			X
<b>6</b> Did the organization have members or stockholders?	6			X
<b>7a</b> Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a			X
<b>b</b> Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b			X
<b>8</b> Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
<b>a</b> The governing body?	8a	X		
<b>b</b> Each committee with authority to act on behalf of the governing body?	8b	X		
<b>9</b> Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O	9			X

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
<b>10a</b> Did the organization have local chapters, branches, or affiliates?	10a	X
<b>b</b> If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b	
<b>11a</b> Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	11a	X
<b>b</b> Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
<b>12a</b> Did the organization have a written conflict of interest policy? If "No," go to line 13	12a	X
<b>b</b> Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b	X
<b>c</b> Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	12c	X
<b>13</b> Did the organization have a written whistleblower policy?	13	X
<b>14</b> Did the organization have a written document retention and destruction policy?	14	X
<b>15</b> Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>a</b> The organization's CEO, Executive Director, or top management official	15a	X
<b>b</b> Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).	15b	X
<b>16a</b> Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a	X
<b>b</b> If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b	

**Section C. Disclosure**

**17** List the states with which a copy of this Form 990 is required to be filed ► MA

**18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

**19** Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

**20** State the name, address, and telephone number of the person who possesses the organization's books and records ►

THE ORGANIZATION  
LOWELL

246 MARKET STREET

MA 01852

978-458-5400

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Check if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. See instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) MICHAEL REID	1.00									
PRESIDENT	0.00	X		X				0	0	0
(2) LYNNE LUPIEN	1.00									
VICE PRESIDENT	0.00	X		X				0	0	0
(3) KAREN SENNOTT	0.00									
CLERK	0.00	X		X				0	0	0
(4) BRENDAN FLYNN	1.00									
TREASURER	0.00	X		X				0	0	0
(5) WENDY BLOM	40.00									
EXECUTIVE DIRECTOR	0.00			X				87,940	0	1,627
(6) JOHN MCDONOUGH	1.00									
DIRECTOR	0.00	X						0	0	0
(7) CHARLIE SMITH	1.00									
DIRECTOR	0.00	X						0	0	0
(8) CONNIE MARTIN	1.00									
DIRECTOR	0.00	X						0	0	0
(9) ELIZABETH NOEL	1.00									
DIRECTOR	0.00	X						0	0	0
(10) ERIC SACK	1.00									
DIRECTOR	0.00	X						0	0	0
(11) JENNIFER ARADHYA	1.00									
DIRECTOR	0.00	X						0	0	0



**Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) JESSICA SCHUMANN DONALDSON	1.00									
DIRECTOR	0.00	X						0	0	0
(13) LUZ VASUDEVAN	1.00									
DIRECTOR	0.00	X						0	0	0
(14) FRU NKIMBENG	1.00									
DIRECTOR	0.00	X						0	0	0
(15) PAVEL ROMANIKO	1.00									
DIRECTOR	0.00	X						0	0	0
(16) VESNA NUON	1.00									
DIRECTOR	0.00	X						0	0	0
(17) SUE KIM	1.00									
DIRECTOR	0.00	X						0	0	0
(18) MARITZA GROOMS	1.00									
FORMER CLERK	0.00	X		X				0	0	0
(19) VISAL CHIN	1.00									
FORMER DIRECTOR	0.00	X						0	0	0
<b>1b Subtotal</b>								87,940		1,627
<b>c Total from continuation sheets to Part VII, Section A</b>										
<b>d Total (add lines 1b and 1c)</b>								87,940		1,627
<b>2</b> Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization										0

	Yes	No
<b>3</b> Did the organization list any <b>former</b> officer, director, trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
<b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
<b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization

0

**Part VIII****Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	1a	Federated campaigns	1a				
	b	Membership dues	1b	7,915			
	c	Fundraising events	1c	10,012			
	d	Related organizations	1d				
	e	Government grants (contributions)	1e				
	f	All other contributions, gifts, grants, and similar amounts not included above	1f	618,337			
	g	Noncash contributions included in lines 1a-1f	1g	\$			
	h	<b>Total.</b> Add lines 1a-1f		636,264			
	<b>Program Service Revenue</b>	2a	FEEES FOR SERVICE	Business Code	182,250	182,250	
b							
c							
d							
e							
f		All other program service revenue					
g		<b>Total.</b> Add lines 2a-2f		182,250			
<b>Other Revenue</b>		3	Investment income (including dividends, interest, and other similar amounts)		4,774		
	4	Income from investment of tax-exempt bond proceeds					
	5	Royalties					
	6a	Gross rents	(i) Real				
	b	Less: rental expenses	(ii) Personal				
	c	Rental inc. or (loss)					
	d	Net rental income or (loss)					
	7a	Gross amount from sales of assets other than inventory	(i) Securities				
	b	Less: cost or other basis and sales exps.	(ii) Other				
	c	Gain or (loss)					
	d	Net gain or (loss)					
	8a	Gross income from fundraising events (not including \$ 10,012 of contributions reported on line 1c). See Part IV, line 18		2,400			
	b	Less: direct expenses		3,500			
	c	Net income or (loss) from fundraising events		-1,100			-1,100
	9a	Gross income from gaming activities. See Part IV, line 19					
b	Less: direct expenses						
c	Net income or (loss) from gaming activities						
10a	Gross sales of inventory, less returns and allowances						
b	Less: cost of goods sold						
c	Net income or (loss) from sales of inventory						
<b>Miscellaneous Revenue</b>	11a		Business Code				
	b						
	c						
	d	All other revenue					
	e	<b>Total.</b> Add lines 11a-11d					
	12	<b>Total revenue.</b> See instructions		822,188	182,250	0	3,674

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐**Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.**

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
<b>1</b> Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
<b>2</b> Grants and other assistance to domestic individuals. See Part IV, line 22				
<b>3</b> Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
<b>4</b> Benefits paid to or for members				
<b>5</b> Compensation of current officers, directors, trustees, and key employees	97,808	30,028	62,951	4,829
<b>6</b> Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
<b>7</b> Other salaries and wages	290,526	250,202	40,324	
<b>8</b> Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	646	466	172	8
<b>9</b> Other employee benefits	33,811	24,400	8,991	420
<b>10</b> Payroll taxes	37,180	26,829	9,889	462
<b>11</b> Fees for services (nonemployees):				
<b>a</b> Management				
<b>b</b> Legal	788		788	
<b>c</b> Accounting	9,650		9,650	
<b>d</b> Lobbying				
<b>e</b> Professional fundraising services. See Part IV, line 17				
<b>f</b> Investment management fees				
<b>g</b> Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	32,072	32,072		
<b>12</b> Advertising and promotion	2,031		2,031	
<b>13</b> Office expenses	12,038	8,822	3,216	
<b>14</b> Information technology	10,656	8,525	2,131	
<b>15</b> Royalties				
<b>16</b> Occupancy	138,112	110,489	27,623	
<b>17</b> Travel				
<b>18</b> Payments of travel or entertainment expenses for any federal, state, or local public officials				
<b>19</b> Conferences, conventions, and meetings	1,984	1,587	397	
<b>20</b> Interest				
<b>21</b> Payments to affiliates				
<b>22</b> Depreciation, depletion, and amortization	135,772	108,618	27,154	
<b>23</b> Insurance	1,325		1,325	
<b>24</b> Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
<b>a</b> TELEPHONE	6,676	5,341	1,335	
<b>b</b> PAYROLL SERVICE	3,321	1,993	1,328	
<b>c</b> STUDIO EXPENSES	3,219	2,575	644	
<b>d</b> DUES AND SUBSCRIPTIONS	2,657	1,993	664	
<b>e</b> All other expenses	5,511	3,637	1,874	
<b>25</b> Total functional expenses. Add lines 1 through 24e	825,783	617,577	202,487	5,719
<b>26</b> Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

**Part X Balance Sheet**Check if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
<b>Assets</b>	1 Cash—non-interest-bearing	22,534	1	44,624
	2 Savings and temporary cash investments	760,656	2	959,369
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	304,800	4	270,000
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	10,850	9	14,344
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 1,861,741		
	b Less: accumulated depreciation	10b 1,709,281	10c	152,460
	11 Investments—publicly traded securities		11	
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 <b>Total assets.</b> Add lines 1 through 15 (must equal line 33)	1,344,576	16	1,440,797	
<b>Liabilities</b>	17 Accounts payable and accrued expenses	25,336	17	30,452
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	94,700
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 <b>Total liabilities.</b> Add lines 17 through 25	25,336	26	125,152
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow FASB ASC 958, check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27, 28, 32, and 33.</b>			
	27 Net assets without donor restrictions	1,318,503	27	1,315,248
	28 Net assets with donor restrictions	737	28	397
	<b>Organizations that do not follow FASB ASC 958, check here</b> <input type="checkbox"/> <b>and complete lines 29 through 33.</b>			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
	32 <b>Total net assets or fund balances</b>	1,319,240	32	1,315,645
33 <b>Total liabilities and net assets/fund balances</b>	1,344,576	33	1,440,797	

**Part XI Reconciliation of Net Assets**Check if Schedule O contains a response or note to any line in this Part XI ☒

<b>1</b>	Total revenue (must equal Part VIII, column (A), line 12)	<b>1</b>	822,188
<b>2</b>	Total expenses (must equal Part IX, column (A), line 25)	<b>2</b>	825,783
<b>3</b>	Revenue less expenses. Subtract line 2 from line 1	<b>3</b>	-3,595
<b>4</b>	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	<b>4</b>	1,319,240
<b>5</b>	Net unrealized gains (losses) on investments	<b>5</b>	
<b>6</b>	Donated services and use of facilities	<b>6</b>	
<b>7</b>	Investment expenses	<b>7</b>	
<b>8</b>	Prior period adjustments	<b>8</b>	
<b>9</b>	Other changes in net assets or fund balances (explain on Schedule O)	<b>9</b>	
<b>10</b>	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	<b>10</b>	1,315,645

**Part XII Financial Statements and Reporting**Check if Schedule O contains a response or note to any line in this Part XII ☐

- 1** Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other \_\_\_\_\_  
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.
- 2a** Were the organization's financial statements compiled or reviewed by an independent accountant?  
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:  
☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis
- b** Were the organization's financial statements audited by an independent accountant?  
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:  
☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis
- c** If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?  
If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.
- 3a** As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?
- b** If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits

	Yes	No
<b>2a</b>		X
<b>2b</b>	X	
<b>2c</b>	X	
<b>3a</b>		X
<b>3b</b>		

Form **990** (2019)

**Part VII** Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(20) ROBERTO DEI	1.00									
FORMER DIRECTOR	0.00	X						0	0	0
(21) WAEL KANAL	1.00									
FORMER DIRECTOR	0.00	X						0	0	0
(22) JOHN LEAHY	1.00									
FORMER DIRECTOR	0.00	X						0	0	0
(23) KERRAN VIGROUX	1.00									
FORMER DIRECTOR	0.00	X						0	0	0
(24) TOLA SOK	1.00									
FORMER DIRECTOR	0.00	X						0	0	0
(25) ANTHONY NGANGA	1.00									
FORMER DIRECTOR	0.00	X						0	0	0
<b>1b Subtotal</b>										
<b>c Total from continuation sheets to Part VII, Section A</b>										
<b>d Total (add lines 1b and 1c)</b>										

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization

**3** Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual

**4** For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual

**5** Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person

	Yes	No
<b>3</b>		
<b>4</b>		
<b>5</b>		

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization



**SCHEDULE A**  
**(Form 990 or 990-EZ)**Department of the Treasury  
Internal Revenue Service**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2019**Open to Public  
InspectionName of the organization  
**LOWELL TELECOMMUNICATIONS CORPORATION**Employer identification number  
**\*\*-\*\*\*9126****Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: .....
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: .....
- 10 ☒ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
- a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
- b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
- c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
- d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
- e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
- f Enter the number of supported organizations
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
<b>Total</b>						

For Paperwork Reduction Act Notice, see the instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2019

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>4</b> <b>Total.</b> Add lines 1 through 3						
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
<b>6</b> <b>Public support.</b> Subtract line 5 from line 4						

**Section B. Total Support**

Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
<b>7</b> Amounts from line 4						
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
<b>11</b> <b>Total support.</b> Add lines 7 through 10						
<b>12</b> Gross receipts from related activities, etc. (see instructions)					<b>12</b>	
<b>13</b> <b>First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b>						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2019 (line 6, column (f) divided by line 11, column (f))	<b>14</b>	%
<b>15</b> Public support percentage from 2018 Schedule A, Part II, line 14	<b>15</b>	%
<b>16a</b> <b>33 1/3% support test—2019.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization		<input type="checkbox"/>
<b>b</b> <b>33 1/3% support test—2018.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization		<input type="checkbox"/>
<b>17a</b> <b>10%-facts-and-circumstances test—2019.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
<b>b</b> <b>10%-facts-and-circumstances test—2018.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
<b>18</b> <b>Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.  
If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	676,309	686,111	753,926	654,205	636,264	3,406,815
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	185,735	163,103	174,097	181,445	182,250	886,630
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>6 Total.</b> Add lines 1 through 5	862,044	849,214	928,023	835,650	818,514	4,293,445
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
<b>c</b> Add lines 7a and 7b						
<b>8 Public support.</b> (Subtract line 7c from line 6.)						4,293,445

**Section B. Total Support**

Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
<b>9</b> Amounts from line 6	862,044	849,214	928,023	835,650	818,514	4,293,445
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	1,050	1,336	1,664	3,980	4,774	12,804
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
<b>c</b> Add lines 10a and 10b	1,050	1,336	1,664	3,980	4,774	12,804
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.)	863,094	850,550	929,687	839,630	823,288	4,306,249
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b>						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2019 (line 8, column (f), divided by line 13, column (f))	<b>15</b>	99.70%
<b>16</b> Public support percentage from 2018 Schedule A, Part III, line 15	<b>16</b>	99.79%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2019 (line 10c, column (f), divided by line 13, column (f))	<b>17</b>	%
<b>18</b> Investment income percentage from 2018 Schedule A, Part III, line 17	<b>18</b>	%

- 19a 33 1/3% support tests—2019.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☒
- b 33 1/3% support tests—2018.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐
- 20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

**Part IV****Supporting Organizations**

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

	Yes	No
<b>1</b> Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in <b>Part VI</b> how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
<b>2</b> Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in <b>Part VI</b> how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
<b>3a</b> Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
<b>b</b> Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in <b>Part VI</b> when and how the organization made the determination.		
<b>c</b> Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in <b>Part VI</b> what controls the organization put in place to ensure such use.		
<b>4a</b> Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.		
<b>b</b> Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in <b>Part VI</b> how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
<b>c</b> Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in <b>Part VI</b> what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
<b>5a</b> Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in <b>Part VI</b> , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
<b>b</b> <b>Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
<b>c</b> <b>Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?		
<b>6</b> Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in <b>Part VI</b> .		
<b>7</b> Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
<b>8</b> Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
<b>9a</b> Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in <b>Part VI</b> .		
<b>b</b> Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in <b>Part VI</b> .		
<b>c</b> Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in <b>Part VI</b> .		
<b>10a</b> Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
<b>b</b> Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

**Part IV Supporting Organizations (continued)**

	Yes	No
<b>11</b> Has the organization accepted a gift or contribution from any of the following persons?		
<b>a</b> A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
<b>11a</b>		
<b>b</b> A family member of a person described in (a) above?		
<b>11b</b>		
<b>c</b> A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in <b>Part VI</b> .		
<b>11c</b>		

**Section B. Type I Supporting Organizations**

	Yes	No
<b>1</b> Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in <b>Part VI</b> how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
<b>1</b>		
<b>2</b> Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in <b>Part VI</b> how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
<b>2</b>		

**Section C. Type II Supporting Organizations**

	Yes	No
<b>1</b> Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in <b>Part VI</b> how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
<b>1</b>		

**Section D. All Type III Supporting Organizations**

	Yes	No
<b>1</b> Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
<b>1</b>		
<b>2</b> Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in <b>Part VI</b> how the organization maintained a close and continuous working relationship with the supported organization(s).		
<b>2</b>		
<b>3</b> By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in <b>Part VI</b> the role the organization's supported organizations played in this regard.		
<b>3</b>		

**Section E. Type III Functionally-Integrated Supporting Organizations**

	Yes	No
<b>1</b> Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
<b>a</b> <input type="checkbox"/> The organization satisfied the Activities Test. Complete <b>line 2</b> below.		
<b>b</b> <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete <b>line 3</b> below.		
<b>c</b> <input type="checkbox"/> The organization supported a governmental entity. Describe in <b>Part VI</b> how you supported a government entity (see instructions).		
<b>2</b> Activities Test. Answer (a) and (b) below.		
<b>a</b> Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in <b>Part VI</b> identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.		
<b>2a</b>		
<b>b</b> Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in <b>Part VI</b> the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
<b>2b</b>		
<b>3</b> Parent of Supported Organizations. Answer (a) and (b) below.		
<b>a</b> Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in <b>Part VI</b> .		
<b>3a</b>		
<b>b</b> Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in <b>Part VI</b> the role played by the organization in this regard.		
<b>3b</b>		

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	<b>Adjusted Net Income</b> (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	<b>Total</b> (add lines 1a, 1b, and 1c)	1d	
e	<b>Discount</b> claimed for blockage or other factors (explain in detail in <b>Part VI</b> ):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035.	6	
7	Recoveries of prior-year distributions	7	
8	<b>Minimum Asset Amount</b> (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	<b>Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

- 7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).



**Part V** Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year	
1	Amounts paid to supported organizations to accomplish exempt purposes		
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity		
3	Administrative expenses paid to accomplish exempt purposes of supported organizations		
4	Amounts paid to acquire exempt-use assets		
5	Qualified set-aside amounts (prior IRS approval required)		
6	Other distributions (describe in Part VI). See instructions.		
7	<b>Total annual distributions.</b> Add lines 1 through 6.		
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.		
9	Distributable amount for 2019 from Section C, line 6		
10	Line 8 amount divided by line 9 amount		

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2019	(iii) Distributable Amount for 2019
1 Distributable amount for 2019 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2019 (reasonable cause required-explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2019			
a From 2014			
b From 2015			
c From 2016			
d From 2017			
e From 2018			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2019 distributable amount			
i Carryover from 2014 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2019 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2019 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2019, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6 Remaining underdistributions for 2019. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7 Excess distributions carryover to 2020. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2015			
b Excess from 2016			
c Excess from 2017			
d Excess from 2018			
e Excess from 2019			

**Part VI**

**Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

**Schedule B**(Form 990, 990-EZ,  
or 990-PF)Department of the Treasury  
Internal Revenue Service**Schedule of Contributors**▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2019**

Name of the organization

LOWELL TELECOMMUNICATIONS  
CORPORATION

Employer identification number

\*\*-\*\*\*9126

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

☒ 501(c)( 3 ) (enter number) organization☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☒
- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

**Special Rules**

- ☐ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33<sup>1</sup>/<sub>3</sub>% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ..... ▶ \$ .....

**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990, 990-EZ, or 990-PF) (2019)

Name of organization

LOWELL TELECOMMUNICATIONS

Employer identification number

\*\*-\*\*\*9126

**Part I** Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	CITY OF LOWELL 375 MERRIMACK STREET LOWELL MA 01852	\$ 594,238	Person <input checked="checked" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

**SCHEDULE D  
(Form 990)**Department of the Treasury  
Internal Revenue Service**Supplemental Financial Statements**▶ Complete if the organization answered "Yes" on Form 990,  
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

▶ Attach to Form 990.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2019**Open to Public  
Inspection

Name of the organization

LOWELL TELECOMMUNICATIONS  
CORPORATION

Employer identification number

\*\*-\*\*\*9126

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? <input type="checkbox"/> Yes <input type="checkbox"/> No		
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? <input type="checkbox"/> Yes <input type="checkbox"/> No		

**Part II Conservation Easements.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

	Held at the End of the Tax Year
1 Purpose(s) of conservation easements held by the organization (check all that apply). <input type="checkbox"/> Preservation of land for public use (for example, recreation or education) <input type="checkbox"/> Preservation of a historically important land area <input type="checkbox"/> Protection of natural habitat <input type="checkbox"/> Preservation of a certified historic structure <input type="checkbox"/> Preservation of open space	
2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.	
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d
3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶	
4 Number of states where property subject to conservation easement is located ▶	
5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? <input type="checkbox"/> Yes <input type="checkbox"/> No	
6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶	
7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$	
8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.	

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.	
b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:	
(i) Revenue included on Form 990, Part VIII, line 1	▶ \$
(ii) Assets included in Form 990, Part X	▶ \$
2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:	
a Revenue included on Form 990, Part VIII, line 1	▶ \$
b Assets included in Form 990, Part X	▶ \$

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets** (continued)

**3** Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

- ☐ **a** Public exhibition  
☐ **b** Scholarly research  
☐ **c** Preservation for future generations  
☐ **d** Loan or exchange program  
☐ **e** Other

**4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

**5** During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

**Part IV Escrow and Custodial Arrangements.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

**1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

**b** If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
<b>c</b> Beginning balance	<b>1c</b>
<b>d</b> Additions during the year	<b>1d</b>
<b>e</b> Distributions during the year	<b>1e</b>
<b>f</b> Ending balance	<b>1f</b>

**2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

**b** If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

**Part V Endowment Funds.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
<b>1a</b> Beginning of year balance					
<b>b</b> Contributions					
<b>c</b> Net investment earnings, gains, and losses					
<b>d</b> Grants or scholarships					
<b>e</b> Other expenditures for facilities and programs					
<b>f</b> Administrative expenses					
<b>g</b> End of year balance					

**2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a** Board designated or quasi-endowment  %  
**b** Permanent endowment  %  
**c** Term endowment  %

The percentages on lines 2a, 2b, and 2c should equal 100%.

**3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i)** Unrelated organizations ☐  
**(ii)** Related organizations ☐

**b** If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? ☐

	Yes	No
<b>3a(i)</b>		
<b>3a(ii)</b>		
<b>3b</b>		

**4** Describe in Part XIII the intended uses of the organization's endowment funds.

**Part VI Land, Buildings, and Equipment.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
<b>1a</b> Land				
<b>b</b> Buildings				
<b>c</b> Leasehold improvements				
<b>d</b> Equipment				
<b>e</b> Other		1,861,741	1,709,281	152,460
<b>Total.</b> Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				152,460



**Part VII Investments – Other Securities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 12.)		

**Part VIII Investments – Program Related.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 13.)		

**Part IX Other Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 15.)	

**Part X Other Liabilities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 25.)	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ☒

**Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

<b>1</b>	Total revenue, gains, and other support per audited financial statements	<b>1</b>	825,688
<b>2</b>	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
<b>a</b>	Net unrealized gains (losses) on investments	<b>2a</b>	
<b>b</b>	Donated services and use of facilities	<b>2b</b>	
<b>c</b>	Recoveries of prior year grants	<b>2c</b>	
<b>d</b>	Other (Describe in Part XIII.)	<b>2d</b>	3,500
<b>e</b>	Add lines 2a through 2d	<b>2e</b>	3,500
<b>3</b>	Subtract line 2e from line 1	<b>3</b>	822,188
<b>4</b>	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b	<b>4a</b>	
<b>b</b>	Other (Describe in Part XIII.)	<b>4b</b>	
<b>c</b>	Add lines 4a and 4b	<b>4c</b>	
<b>5</b>	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	<b>5</b>	822,188

**Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

<b>1</b>	Total expenses and losses per audited financial statements	<b>1</b>	829,283
<b>2</b>	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
<b>a</b>	Donated services and use of facilities	<b>2a</b>	
<b>b</b>	Prior year adjustments	<b>2b</b>	
<b>c</b>	Other losses	<b>2c</b>	
<b>d</b>	Other (Describe in Part XIII.)	<b>2d</b>	3,500
<b>e</b>	Add lines 2a through 2d	<b>2e</b>	3,500
<b>3</b>	Subtract line 2e from line 1	<b>3</b>	825,783
<b>4</b>	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b	<b>4a</b>	
<b>b</b>	Other (Describe in Part XIII.)	<b>4b</b>	
<b>c</b>	Add lines 4a and 4b	<b>4c</b>	
<b>5</b>	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	<b>5</b>	825,783

**Part XIII Supplemental Information.**

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

**PART X - FIN 48 FOOTNOTE**

THE ORGANIZATION HAS BEEN GRANTED TAX-EXEMPT STATUS UNDER INTERNAL REVENUE CODE SECTION 501(C)(3) AND IS, THEREFORE, GENERALLY EXEMPT FROM FEDERAL AND STATE INCOME TAXES. ACCORDINGLY, NO PROVISION FOR INCOME TAXES HAS BEEN PROVIDED FOR IN THE ACCOMPANYING FINANCIAL STATEMENTS. ASC 740-10, "ACCOUNTING FOR UNCERTAINTY IN INCOME TAXES," REQUIRES THE ORGANIZATION TO EVALUATE AND DISCLOSE TAX POSITIONS THAT COULD HAVE AN EFFECT ON THE ORGANIZATION'S FINANCIAL STATEMENTS. THE ORGANIZATION REPORTS ITS ACTIVITIES TO THE INTERNAL REVENUE SERVICE AND TO THE COMMONWEALTH OF MASSACHUSETTS ON AN ANNUAL BASIS. THESE INFORMATIONAL RETURNS ARE GENERALLY SUBJECT TO AUDIT AND REVIEW BY THE GOVERNMENTAL AGENCIES FOR A PERIOD OF THREE YEARS AFTER FILING. MANAGEMENT BELIEVES IT

**Part XIII** Supplemental Information (continued)

IS NO LONGER SUBJECT TO REVIEW BY THE TAXING AUTHORITIES FOR PERIODS BEFORE 2017. SUBSTANTIALLY ALL THE ORGANIZATION'S INCOME, EXPENDITURES AND ACTIVITIES RELATE TO ITS EXEMPT PURPOSE, THEREFORE, MANAGEMENT HAS DETERMINED THAT THE ORGANIZATION IS NOT SUBJECT TO UNRELATED BUSINESS INCOME TAXES AND WILL CONTINUE TO QUALIFY AS A TAX-EXEMPT NOT-FOR-PROFIT ENTITY.

## PART XI, LINE 2D - REVENUE AMOUNTS INCLUDED IN FINANCIALS - OTHER

LESS DIRECT EXPENSES FOR SPECIAL EVENTS \$ 3,500

## PART XII, LINE 2D - EXPENSE AMOUNTS INCLUDED IN FINANCIALS - OTHER

DIRECT EXPENSES FOR SPECIAL EVENTS \$ 3,500

**SCHEDULE O**  
**(Form 990 or 990-EZ)**Department of the Treasury  
Internal Revenue Service**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2019****Open to Public  
Inspection**Name of the organization **LOWELL TELECOMMUNICATIONS  
CORPORATION**Employer identification number  
**\*\*-\*\*\*9126****FORM 990 - ORGANIZATION'S MISSION**

LOWELL TELECOMMUNICATION CORPORATION'S MISSION IS TO STRENGTHEN THE CITY OF LOWELL AS A COMMUNITY MEDIA AND EDUCATION CENTER THAT EMPOWERS, CONNECTS, AND INFORMS ALL RESIDENTS, BUSINESSES, AND ORGANIZATIONS IN THE CITY.

LTC PROVIDES EQUIPMENT, FACILITIES AND TRAINING TO LOWELL RESIDENTS TO PRODUCE PROGRAMMING FOR LTC'S THREE CHANNELS. LTC ALSO PROVIDES GALLERY SPACE FOR LOCAL ARTISTS, YOUTH MEDIA PROGRAMS, AND PRODUCTION SERVICES FOR BUSINESSES.

FORM 990, PART VI, LINE 4 - SIGNIFICANT CHANGES TO ORGANIZATIONAL DOCUMENTS  
THE BOARD OF DIRECTORS VOTED TO AMEND THE BY-LAWS TO ALLOW MEMBERSHIP FOR ALL CITY OF LOWELL RESIDENTS AND SURROUNDING TOWNS AND TO INCLUDE ANY EDUCATIONAL, GOVERNMENTAL, HEALTH CARE, ARTS, RELIGIOUS, BUSINESS, CIVIC OR OTHER ENTITY THAT SERVES LOWELL AREA RESIDENTS. IN ADDITION, THE BY-LAWS SPECIFY ONE CLASS OF MEMBERSHIP - VOTING MEMBERSHIP.

THE BY-LAWS WERE ALSO AMENDED TO ADDRESS THE SIZE AND COMPOSITION OF THE BOARD TO BE NOT LESS THAN 15 AND NOT MORE THAN 23, OF WHICH 20% SHALL BE APPOINTED BY THE CITY MANAGER, 20% APPOINTED BY THE CITY COUNCIL, 10% APPOINTED BY THE SCHOOL COMMITTEE, AND THE REMAINING 50% SHALL BE ELECTED BY THE MEMBERSHIP.

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990  
A MEETING WILL BE HELD BETWEEN THE FINANCE COMMITTEE AND THE EXTERNAL AUDITORS FOLLOWING THE COMPLETION OF THE ANNUAL AUDIT. THE MEETING WILL

Name of the organization

LOWELL TELECOMMUNICATIONS

Employer identification number

\*\*-\*\*\*9126

INCLUDE DISCUSSIONS RELATING TO THE PERFORMANCE OF MANAGEMENT, RESULTS FROM OPERATIONS, SCOPE LIMITATIONS, PROPOSED ADJUSTING ENTRIES, CHANGES IN ACCOUNTING AND TAX MATTERS AND OTHER TOPICS AT THE DISCRETION OF THE AUDITORS OR MEMBERS OF THE FINANCE COMMITTEE.

FORM 990, PART VI, LINE 12C - ENFORCEMENT OF CONFLICTS POLICY

A FORM IS COMPLETED ANNUALLY BY CURRENT BOARD MEMBERS. LTC PERSONNEL POLICIES STATE THAT LTC EMPLOYEES HAVE AN OBLIGATION TO CONDUCT BUSINESS WITHIN GUIDELINES THAT PROHIBIT ACTUAL OR POTENTIAL CONFLICTS OF INTEREST. IF EMPLOYEES HAVE ANY INFLUENCE ON TRANSACTIONS INVOLVING PURCHASES CONTRACTS, OR LEASES, IT IS REQUESTED THAT THEY DISCLOSE TO AN OFFICER OF LTC AS SOON AS POSSIBLE THE EXISTENCE OF ANY ACTUAL OR POTENTIAL CONFLICT OF INTEREST SO THAT SAFEGUARDS CAN BE ESTABLISHED TO PROTECT ALL PARTIES.

FORM 990, PART VI, LINE 15A - COMPENSATION PROCESS FOR TOP OFFICIAL MEMBERS OF THE EXECUTIVE COMMITTEE MEET AND DISCUSS THE PERFORMANCE OF THE EXECUTIVE DIRECTOR ANNUALLY. COMPENSATION IS BASED UPON PERFORMANCE AND A COMPARATIVE PROCESS IS USED WHEN DETERMINING THE LEVEL OF COMPENSATION. DATA IS GATHERED FROM SIMILAR SIZED NON-PROFIT ORGANIZATIONS IN THE AREA WITH SIMILAR BUDGETS.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION  
ALL STATEMENTS AND FORMS ARE AVAILABLE UPON REQUEST FROM THE MAIN OFFICE.

FORM 990, PART XI, LINE 9 - OTHER CHANGES IN NET ASSETS EXPLANATION

LESS DIRECT EXPENSES FOR SPECIAL EVENTS	\$	3,500
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DIRECT EXPENSES FOR SPECIAL EVENTS	\$	-3,500
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Form **4562****Depreciation and Amortization**  
(Including Information on Listed Property)

▶ Attach to your tax return.

OMB No. 1545-0172

**2019**Attachment  
Sequence No. **179**Department of the Treasury  
Internal Revenue Service (99)▶ Go to [www.irs.gov/Form4562](http://www.irs.gov/Form4562) for instructions and the latest information.Name(s) shown on return **LOWELL TELECOMMUNICATIONS  
CORPORATION**Identifying number  
\*\*-\*\*\*9126

Business or activity to which this form relates

**INDIRECT DEPRECIATION****Part I Election To Expense Certain Property Under Section 179****Note:** If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	1,020,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,550,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2018 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5. See instructions	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2020. Add lines 9 and 10, less line 12	13	

**Note:** Don't use Part II or Part III below for listed property. Instead, use Part V.**Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property. See instructions.)**

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year. See instructions	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	135,778

**Part III MACRS Depreciation (Don't include listed property. See instructions.)****Section A**

17	MACRS deductions for assets placed in service in tax years beginning before 2019	17	0
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		

**Section B—Assets Placed in Service During 2019 Tax Year Using the General Depreciation System**

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
			27.5 yrs.	MM	S/L	
i Nonresidential real property			39 yrs.	MM	S/L	
				MM	S/L	

**Section C—Assets Placed in Service During 2019 Tax Year Using the Alternative Depreciation System**

20a Class life					S/L	
b 12-year			12 yrs.		S/L	
c 30-year			30 yrs.	MM	S/L	
d 40-year			40 yrs.	MM	S/L	

**Part IV Summary (See instructions.)**

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	135,778
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

DAA

THERE ARE NO AMOUNTS FOR PAGE 2 Form **4562** (2019)



# THE COMMONWEALTH OF MASSACHUSETTS

## OFFICE OF THE ATTORNEY GENERAL

### NON-PROFIT ORGANIZATIONS/PUBLIC CHARITIES DIVISION

MAURA HEALEY  
ATTORNEY GENERAL

ONE ASHBURTON PLACE  
BOSTON, MASSACHUSETTS 02108

(617) 727-2200, ext. 2101  
[www.mass.gov/ago/charities](http://www.mass.gov/ago/charities)

### Form PC

Report for the Fiscal Period: 07/01/2019 to 06/30/2020

Attorney General's Account #: 030915

Federal ID #: \*\* - \*\*\*9126

Electronic Payment Confirmation #: \_\_\_\_\_

When did the organization first engage in charitable work in Massachusetts? 12/20/1992

Has the organization applied for or been granted IRS tax exempt status? ☒ Yes ☐ No

If yes, date of application OR date of determination letter: 12/31/1995

IRS Exemption under 501(c): 3

If exempt under 501(c), are contributions to the organization tax deductible as charitable contributions? ☒ Yes ☐ No

**Check all items attached (if applicable)**

- ☒ Filing Fee or Printout of Electronic Payment Confirmation
- ☒ Copy of IRS Return
- ☒ Audited Financial Statements/Review
- ☒ Amended Articles/By-Laws
- ☒ Schedule A-1
- ☒ Schedule A-2
- ☐ Schedule RO
- ☐ Schedule VCO
- ☐ Probate Account

#### Organization Data

Name: LOWELL TELECOMMUNICATIONS CORPORATION

Mailing Address: 246 MARKET ST.

City: LOWELL State: MA Zip: 01852

Phone Number: 978-458-5400 Fax Number: \_\_\_\_\_

Email: WBL0M@LTC.ORG Website: WWW.LTC.ORG

In the table below, please enter the appropriate codes from the corresponding tables found in the instructions. Enter up to 2 codes from Table 3 for your organization's main purpose(s)

Category	Code	Category	Code
County (Table 1)	9	Organization Purpose Code 1	8
Type of Organization (Table 2)	2	Organization Purpose Code 2	30

Please check box if final return prior to dissolution: ☐

Office Use Only: Payment Received

All questions must be completed in their entirety whether or not similar questions are answered in an attached federal form.  
See instructions and definition section for guidance.

1. On what date was the organization created? 12/20/1992

2. Where was the organization created? MASSACHUSETTS

3. What is the form of organization? (check one)

Corporation ☒

Testamentary Trust ☐

Unincorporated Association ☐

Inter Vivos Trust ☐

Other (please describe): \_\_\_\_\_

4. Was your organization related to any other organization(s) during the reporting year (see definition "Related Organization")? If yes, please complete the Schedule RO on pages 13 and 14. ☐ Yes ☒ No

5. Enter your summary of financial data:

	Financial Data	Amounts
A.	Contributions, gifts, grants, and similar amounts received	636,264
B.	Gross support and revenue	822,188
C.	Program services and similar amounts paid out	617,577
D.	Fundraising expenses	5,719
E.	Management and general expenses	202,487
F.	Payments to affiliates	
G.	Total expenses	825,783
H.	Net assets or fund balances at the end of the year	1,315,645

6. List the total compensation you provided to your five highest paid employees:

	Name/Title	Hrs/ Week	Salary and Other Income	Benefit Plans	Other Compensation
1.	WENDY BLOM EXECUTIVE DIRECTOR	40.00	96,181		1,627
2.	NARY TITH ADMIN COORDINATOR	40.00	50,566		17,255
3.	STEVE MANOCH FACILITY MANAGER	40.00	51,136		6,020
4.	SOUMITA ACHARYA PRODUCTION STAFF	40.00	49,413		891
5.	KRISTOPHER MACNEIL DIRECTOR	40.00	49,413		

7. Was any compensation provided to any of the individuals listed in question 6 above which was not quantified in your response to 6? If yes, please provide explanation (attach separate sheet). ☐ Yes ☒ No

1022

8. List the name, amount of compensation paid, and the nature of services rendered by each of the organization's five highest paid consultants providing professional services (e.g. attorneys, architects, accountants, management companies, investment advisors, professional solicitors, professional fundraising counsel).

	Name/Title	Amount of Compensation	Type(s) of Service
1.	ANSTISS & COMPANY	9,300	ACCOUNTANT
2.	MUNICIPAL CAPTIONING	9,063	CLOSE CAPTION
3.	VITAC	8,220	CLOSE CAPTION
4.	TELVUE	6,120	BROADCASTING
5.	TONY CLEANING	5,918	JANITOR

9. Bank(s) in which the organization's funds are deposited (include bank addresses and phone number):

Bank	Address	Phone Number
ENTERPRISE BANK & TRUST	222 MERRIMACK STREET LOWELL MA 01852	978-459-9000

10. What is the organization's accounting method? ☐ Cash ☒ Accrual

☐ Other (specify): \_\_\_\_\_

11. If organization's mailing address is a P.O. Box, list the organization's full street address:

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

12. Contact Person Name: WENDY BLOM

Street Address: 246 MARKET STREET

City: LOWELL State: MA Zip Code: 01852

Phone Number: 978-458-5400

1022

13. During the fiscal year reported here, did your organization solicit contributions or have funds solicited on its behalf? ☒ Yes ☐ No

14. At any time during the fiscal year following the year reported here, will your organization, or others acting on its behalf, solicit contributions? ☒ Yes ☐ No

**If you answered yes to Question 13 or 14, you must complete Schedule A-1 and/or Schedule A-2 unless you are exempt from the solicitation certificate requirement.**

15. If you are claiming an exemption from the solicitation certificate requirement, please indicate by checking the box to the right to identify which exemption applies to your organization.

a religious organization ☐

an organization which: (a) does not raise more than \$5,000 during a calendar year Or does not receive contributions from more than ten persons during a calendar year; AND (b) carries out all of its activities, including fundraising, through unpaid volunteers. [The conditions at both (a) and (b) must be met for your organization to qualify for this exemption.] ☐

16. Attach a list of names, addresses (street and/or mailing), and telephone numbers of other offices/chapters/branches/affiliates. NONE

17. Attach a list of names, titles, and addresses (street and/or mailing) of officers, directors, trustees, and the principal salaried executives of organization. SEE STATEMENT 1

18. Attach a list of name, titles, and addresses (street and/or mailing) of any individual(s) authorized to sign checks, and any individual(s) responsible for: custody of funds; distribution of funds; fundraising; and custody of financial records. SEE STATEMENT 2

19. Has this organization or any of its officers, directors, employees or fundraisers solicited funds in any other state? ☐ Yes ☒ No

*If you attach list of states where solicitation was conducted, including registered agency, dates of registration, registration numbers, any other names under which the organization was/is registered, and the dates and type (mail, telephone, door to door, special events, etc.) of the solicitation conducted.*

1022

20. Has this organization or any of its officers, directors, or employees:

*If yes, please attach an explanation.*

- (a) Been enjoined or otherwise prohibited by a government agency/court from operating or soliciting contributions? ☐ Yes ☒ No
- (b) Ever been refused registration or had its registration or tax exemption denied, suspended, modified or revoked by a governmental agency? ☐ Yes ☒ No
- (c) Been the subject of a proceeding regarding any solicitation or registration? ☐ Yes ☒ No
- (d) Entered into a voluntary agreement of compliance or consent judgment with, any government agency or in a case before a court or administrative agency? ☐ Yes ☒ No

21. Have any restrictions been removed during the year from donor-restricted funds?

*If yes, please attach an explanation.*

☐ Yes ☒ No

22. Have donor-restricted funds been loaned to unrestricted funds?

*If yes, please attach an explanation.*

☐ Yes ☒ No

23. This question involves "Termination of Employment or Changes of Control Compensatory Arrangements" with certain "Related Parties" (*see instructions and definition sections*). Report only if payments made or promised to any individual are in excess of four months salary or \$100,000, whichever dollar amount is less.

- (a) Did you make actual payments or otherwise transfer value under such an arrangement to any individual described in Related Party definition, sections (a) or (b), which payments are not reported in Question 6 or 7 above? ☐ Yes ☒ No
- (b) Do you have an agreement with any individual described in Related Party definition, sections (a) or (b), containing such an agreement? ☐ Yes ☒ No

*If you answered yes for Question 23(a) or 23(b) above, please attach an explanation identifying the individual(s) involved, stating the amount of any payments made or value transferred, and describing the terms of each agreement.*

1022

24. This question applies to related party transactions, which include transactions with officers, directors, trustees, certain employees, relative, and organizations they own or control. Please consult the instructions and definition sections for the definition of a "Related Party" and "Indebtedness" before answering. Note that transactions involving related parties must be reported even when there is no accounting recognition (e.g. in-kind gifts, waiver or interest not otherwise reported).

If the answer to any part of Question 24 is **yes**, attach a schedule stating the name and address of the related party, the nature of the transaction, the value or the amounts involved in the transaction, and the procedure followed in authorizing the transaction. **SEE STATEMENT 3**

During the year:		
A.	Has your organization sold or transferred assets to or purchased assets from or exchanged assets with a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
B.	Has your organization leased assets to or leased assets from a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
C.	Has your organization been indebted to a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
D.	Has your organization allowed a related party to be indebted to it?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
E.	Has your organization made or held an investment in a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
F.	Has your organization furnished goods, services, or facilities to a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
G.	Has your organization acquired goods, services, or facilities from a related party who received compensation or other value in return?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
H.	Has your organization paid or became obligated to pay wages, salary, or other compensation to a related party?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I.	Has your organization transferred income or assets to or for use by a related party?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
J.	Was your organization a party to any transaction in which any of its officers, directors, or trustees has a material financial interest, or did any officer, director or trustee receive anything of value not reported as compensation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
K.	Has your organization invested in any corporate stock of a company in which any officer, director, or trustee owns more than 10% of the outstanding shares?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
L.	Is any property of the organization held in the name of or commingled with the property of any other person or organization?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
M.	Did your organization make a grant award or contribution to any other organization in which any of this organization's officers, directors or trustees has a relationship?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Signature Required**

**Under penalty of perjury, I declare that the information furnished in this report, including all attachments, is true and correct to the best of my knowledge.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: BRENDAN FLYNN

Title: TREASURER

Name of Preparer: ANSTISS & CO., P.C.

Address 1115 WESTFORD STREET, 3RD FLOOR  
LOWELL, MA 01851-2701

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number 978-452-2500



## Schedule A-1

### Solicitation Activities During Fiscal Year Covered By This Report

List any names which will be used by the organization in connection with the solicitation of funds, other than the official name which appears on page 1.

LTC LOWELL TELEMEDIA CENTER

Types of solicitation activities in which you expect to engage (*check all that apply*):

Mass Mailing <input type="checkbox"/>	Via the Internet <input checked="" type="checkbox"/>
Door-to-door <input type="checkbox"/>	Raffle, beano, bingo or gaming event <input type="checkbox"/>
Entertainment event <input checked="" type="checkbox"/>	Sale of goods other than by telephone <input type="checkbox"/>
Telemarketing without sale of goods or ads <input type="checkbox"/>	Individual Mailings <input checked="" type="checkbox"/>
Telemarketing with sale of goods <input type="checkbox"/>	Corporate solicitations <input checked="" type="checkbox"/>
Telemarketing with sale of ads <input checked="" type="checkbox"/>	Grant Proposals <input checked="" type="checkbox"/>

☐ Other (*specify*): \_\_\_\_\_

Identify the method or methods you expect to use for the fundraising (*check all that apply*):

Professional solicitor* <input type="checkbox"/>	Own employees <input checked="" type="checkbox"/>
Professional fundraising counsel* <input type="checkbox"/>	Volunteers <input checked="" type="checkbox"/>
Commercial co-venturer* <input type="checkbox"/>	

\* Provide applicable names and addresses:

Professional Solicitor Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Professional Fundraising Counsel Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Commercial Co-Venturer Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Schedule A-1 ctd.**  
**Solicitation Activities During Fiscal Year Covered By This Report**

Identify the individuals who will have final responsibility for the charity's custody of contributions:

Name and Title: BRENDAN FLYNN TREASURER

Address 246 MARKET STREET

City LOWELL State MA Zip Code 01852

Name and Title: WENDY BLOM EXECUTIVE DIRECTOR

Address 246 MARKET STREET

City LOWELL State MA Zip Code 01852

Name and Title: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Identify the individuals who will have final responsibility for the charity's distribution of contributions:

Name and Title: BRENDAN FLYNN TREASURER

Address 246 MARKET STREET

City LOWELL State MA Zip Code 01852

Name and Title: WENDY BLOM EXECUTIVE DIRECTOR

Address 246 MARKET STREET

City LOWELL State MA Zip Code 01852

Name and Title: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## Schedule A-2

### Solicitation Activities Planned for Fiscal Year Which Follows the Reporting Year

List any names which will be used by the organization in connection with the solicitation of funds, other than the official name which appears on page 1.

LTC

LOWELL TELEMEDIA CENTER

Types of solicitation activities in which you expect to engage (*check all that apply*):

Mass Mailing	<input type="checkbox"/>	Via the Internet	<input checked="" type="checkbox"/>
Door-to-door	<input type="checkbox"/>	Raffle, beano, bingo or gaming event	<input type="checkbox"/>
Entertainment event	<input checked="" type="checkbox"/>	Sale of goods other than by telephone	<input type="checkbox"/>
Telemarketing without sale of goods or ads	<input type="checkbox"/>	Individual Mailings	<input checked="" type="checkbox"/>
Telemarketing with sale of goods	<input type="checkbox"/>	Corporate solicitations	<input checked="" type="checkbox"/>
Telemarketing with sale of ads	<input checked="" type="checkbox"/>	Grant Proposals	<input checked="" type="checkbox"/>

☐ Other (*specify*): \_\_\_\_\_

Identify the method or methods you expect to use for the fundraising (*check all that apply*):

Professional solicitor*	<input type="checkbox"/>	Own employees	<input checked="" type="checkbox"/>
Professional fundraising counsel*	<input type="checkbox"/>	Volunteers	<input checked="" type="checkbox"/>
Commercial co-venturer*	<input type="checkbox"/>		

\* Provide applicable names and addresses:

Professional Solicitor Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Professional Fundraising Counsel Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Commercial Co-Venturer Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Schedule A-2 ctd.**

**Solicitation Activities Planned for Fiscal Year Which Follows the Reporting Year**

Identify the individuals who will have final responsibility for the charity's custody of contributions:

Name and Title: BRENDAN FLYNN TREASURER

Address 246 MARKET STREET

City LOWELL State MA Zip Code 01852

Name and Title: WENDY BLOM EXECUTIVE DIRECTOR

Address 246 MARKET STREET

City LOWELL State MA Zip Code 01852

Name and Title: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Identify the individuals who will have final responsibility for the charity's distribution of contributions:

Name and Title: BRENDAN FLYNN TREASURER

Address 246 MARKET STREET

City LOWELL State MA Zip Code 01852

Name and Title: WENDY BLOM EXECUTIVE DIRECTOR

Address 246 MARKET STREET

City LOWELL State MA Zip Code 01852

Name and Title: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## Certification by Organization

***Two different signatures required.*** Signers must be organization president or other authorized officer or trustee.

**Under penalty of perjury, we declare that the information furnished in this report, including all attachments, is true and correct to the best of our knowledge.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: BRENDAN FLYNN

Title: TREASURER

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: MICHAEL REID

Title: PRESIDENT

## Massachusetts Statements

**Statement 1 - Form PC, Page 4, Line 17 - Officers, Directors, Trustees, and Principal  
Salaried Executives**

Name	Title	Address	City	State	Zip Code
MICHAEL REID	PRESIDENT	246 MARKET STREET	LOWELL	MA	01852
LYNNE LUPIEN	VICE PRESIDE	246 MARKET STREET	LOWELL	MA	01852
KAREN SENNOTT	CLERK	246 MARKET STREET	LOWELL	MA	01852
BRENDAN FLYNN	TREASURER	246 MARKET STREET	LOWELL	MA	01852
WENDY BLOM	EXECUTIVE DI	246 MARKET STREET	LOWELL	MA	01852
JOHN MCDONOUGH	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
CHARLIE SMITH	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
CONNIE MARTIN	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
ELIZABETH NOEL	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
ERIC SACK	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
JENNIFER ARADHYA	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
JESSICA SCHUMANN DONALDSON	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
LUZ VASUDEVAN	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
FRU NKIMBENG	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
PAVEL ROMANIKO	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
VESNA NUON	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
SUE KIM	DIRECTOR	246 MARKET STREET	LOWELL	MA	01852

**Massachusetts Statements****Statement 1 - Form PC, Page 4, Line 17 - Officers, Directors, Trustees, and Principal Salaried Executives (continued)**

Name	Title	Address	City	State	Zip Code
MARITZA GROOMS	FORMER CLERK	246 MARKET STREET	LOWELL	MA	01852
VISAL CHIN	FORMER DIREC	246 MARKET STREET	LOWELL	MA	01852
ROBERTO DEI	FORMER DIREC	246 MARKET STREET	LOWELL	MA	01852
WAEEL KANAL	FORMER DIREC	246 MARKET STREET	LOWELL	MA	01852
JOHN LEAHY	FORMER DIREC	246 MARKET STREET	LOWELL	MA	01852
KERRAN VIGROUX	FORMER DIREC	246 MARKET STREET	LOWELL	MA	01852
TOLA SOK	FORMER DIREC	246 MARKET STREET	LOWELL	MA	01852
ANTHONY NGANGA	FORMER DIREC	246 MARKET STREET	LOWELL	MA	01852

**Statement 2 - Form PC, Page 4, Line 18 - Individuals Authorized to Sign Checks or Responsible for Funds**

Name	Title	Address	City	State	Zip
WENDY BLOM	EXECUTIVE DIRECTOR	246 MARKET STREET	LOWELL	MA	01852
MICHAEL REID	PRESIDENT	246 MARKET STREET	LOWELL	MA	01852
BRENDAN FLYNN	TREASURER	246 MARKET STREET	LOWELL	MA	01852



**Statement 3 - Form PC, Page 6, Line 24 - Related Party Transactions**

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Description

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NAME AND ADDRESS -

WENDY BLOM

246 MARKET STREET

LOWELL, MA 01852

NATURE OF TRANSACTION -

WAGES AND BENEFITS PAID

AMOUNT = 97,808

PROCEDURES FOLLOWED -

COMPENSATION PACKAGE FOR THE EXECUTIVE DIRECTOR IS APPROVED BY THE BOARD OF DIRECTORS

**BY-LAWS OF**  
**LOWELL**  
**TELECOMMUNICATIONS**  
**CORPORATION**

**Approved by the Board of Directors**  
**July 16, 2020**

# **By-Laws**

## **Lowell Telecommunications Corporation**

### ARTICLE 1      NAME, PURPOSES, POWERS AND RELATED MATTERS

1.1      The name of the Corporation shall be Lowell Telecommunications Corporation and shall hereinafter in these By-laws be referred to as the "Corporation."

1.2      The location of the Corporation's principal offices is at 246 Market Street, First Floor East, Lowell, Massachusetts, 01852. The mailing address for the Corporation is 246 Market Street, Lowell, Massachusetts, 01853-0803. Voice mail: (978) 458-5400; FAX: (978) 937-0361; email: Info@ltc.org.

1.3      The purpose of the Corporation shall be as set forth in the Articles of Organization and these By-laws, and shall be exclusively charitable, scientific, or educational within the meaning of Section 501(c)(3) of the Internal Revenue Code, as amended from time to time.

1.4      The powers of the Corporation and of its Directors, Officers, Committees and Members, and all matters concerning the conduct and regulation of the affairs of the Corporation and the manner in which, and the officers and agents by whom, its purposes may be accomplished shall be governed by such provisions in regard thereto, if any, as are set forth in the Articles of Organization and these By-laws.

1.5      All references in these By-laws to the Articles of Organization shall be constructed to mean the Articles of Organization as from time to time amended.

### ARTICLE 2      THE MEMBERS

#### 2.1      Eligibility

All residents of the City of Lowell and surrounding towns are eligible for Membership in the Corporation. Additionally, educational, governmental, health care, arts, religious, business, civic, and other entities which are based in or serve Lowell area residents, shall be eligible for Membership.

#### 2.2      Qualifications for Voting and Podcast Memberships

There is one class of memberships in LTC, Voting Memberships.

Voting Membership in the Corporation is open to anyone who resides, attends school, works, or has a place of business in the greater Lowell area. Voting Membership categories are Individual, Family, Charitable Organization or Business. A Voting Membership is considered valid by anyone who demonstrates their interest in the affairs of the Corporation by:

- a. Completing, and returning to the Corporation, an appropriate Membership Application Form;
- b. Paying the prescribed Membership dues, by category, as they are from time to time established by the Board of Directors; and,
- d. Signing the Agreement with the LTC Operational Rules and Procedures.

### 2.3 Annual Meeting of Members

The Annual Meeting of Members shall be held in Lowell in November of each year for the purpose of electing Directors and transacting such other business as may properly come before the meeting. The time and place of the Annual Meeting shall be determined by the Corporation's Board of Directors, and Members shall be notified of each meeting as provided herein. The meetings of the Corporation shall follow the rules of meetings as proscribed in Roberts Rules of Order.

### 2.4 Special Meetings of Members

Special Meetings of Members shall be called by the President upon request of the Board of Directors or upon written request therefore submitted to the Corporation by not less than one-tenth of all Members entitled to vote at such a meeting.

### 2.5 Notice of Meetings

A written notice of every annual or special meeting of the Corporation, stating the place, date, hour, and purpose shall be given not less than ten (10) nor more than thirty (30) days before the date of the meeting to each Member entitled to vote at such meeting at his or her address as it appears upon the records of the Corporation. Notice shall be displayed several times, in varying day parts, on the cable television channel managed by the Corporation during the time period described above.

### 2.6 Quorum of Members

At least 20 members present and entitled to vote, shall constitute a quorum at any annual or special meeting of Members.

### 2.7 Meetings of the Board of Directors Open to the Public

All meetings of the Board of Directors shall be open to the public unless the Board, in its discretion, shall determine to close the meeting for one of the reasons as specified in Chapter 39, section 23A and 23B of the General Laws of the Commonwealth which governs when certain governmental agencies may hold closed meetings and is adopted by the Corporation, for purposes of this section only, as a guideline for the conduct of meetings of the Board of Directors. Whenever the Board of Directors determines to hold a closed meeting, it shall publicly specify its reasons for closing the meeting. However, the posting of notices of meetings and notices to Directors shall be in conformity with these By-laws and not necessarily the requirements of Mass. Gen. L., Chapter 39, and furthermore, nothing in these By-laws shall preclude the Directors from taking action through written unanimous consent.

### 2.8 Procedure for Voting

A quorum shall be present for a vote to occur.

### 2.9 Members' Dues

The Board of Directors may, from time to time, adopt a schedule of annual dues. Dues shall be maintained at a level reasonably intended to cover the direct costs of: maintaining the Membership rolls; providing for participation by the Membership in the governance of the Corporation; and, communicating the Corporation's activities to the Membership; including the use of printed materials such as a newsletter or a program guide.

## ARTICLE 3    BOARD OF DIRECTORS

### 3.1      Powers

The Board of Directors shall have and may exercise all of the powers of the Corporation. Any specific delegation herein or charge to the Board shall not be construed to limit the Board's powers to exercise all powers of the Corporation.

### 3.2      Tenure and Qualifications

The Board of Directors shall consist of not less than fifteen (15) persons, nor more than twenty-three (23) persons.

The Board shall be appointed or elected as follows: twenty percent (20%) of the Membership of the Board of Directors shall be appointed by the City Manager of the City of Lowell with consultation from the Board Development Committee; twenty percent (20%) of the Membership of the Board of Directors shall be appointed by the City Council of the City of Lowell with consultation from the Board Development Committee; ten percent (10%) of the Membership of the Board of Directors shall be appointed by the School Committee of the City of Lowell with consultation from the Board Development Committee; and fifty percent (50%) of the Membership of the Board of Directors shall be elected by the Corporation's Membership.

LTC's Board Members will serve one three-year term and be eligible to serve an additional three-year term. The board has term limits of two consecutive three-year terms. Board meetings will be held four to six times per year and committee meetings will be held regularly, separate from board meetings. Board members are required to participate on a committee that will best complement their skills, passions, and areas of expertise.

### 3.3      Nomination and Election Process of Directors Elected by the Members

Directors shall be selected in the following manner: no earlier than ninety (90) days nor later than seven (7) days prior to the annual meeting of the Corporation, the Board Development Committee shall notify individually through email or other electronic means and public posting in writing all Members of the Corporation of the upcoming elections and shall request suggested nominees. The Board Development Committee shall be charged with the responsibility of compiling a slate of candidates from these submissions for election to the Board. Any Member may be considered for election to the Board of Directors by presenting to the Board Development Committee a resume and letter of intent.

In the event the Board Development Committee fails to present a slate of candidates to fill the minimum number of seats, nominations will be accepted from the floor. Those nominees receiving the largest vote shall be seated on the Board of Directors for the longest terms in a descending order until all vacant seats are filled. At the conclusion of the Annual Meeting of the Membership, any remaining vacancies on the Board shall be filled by the Board in due course as proscribed herein.

### 3.4      Removal of Directors, Vacancies

Any Director who fails to attend three (3) consecutive meetings of the Board of Directors without significant excuse will be removed from the Board of Directors.

A Director may resign by delivering his or her written resignation to the Corporation at its principal office or to the President of the Board, or by presenting his or her resignation in person at a Board meeting. Such resignation shall be effective upon its acceptance by the Board of Directors.

Any vacancy on the Board of Directors shall be filled in the same manner as originally appointed or elected. Such a replacement Director shall serve until the end of the unexpired term of the person whose absence caused the vacancy to exist.

### 3.5 Disqualification

No Member of the Corporation's staff or applicant for a position with the Corporation shall serve as a Member of the Board of Directors. No close relative of the Corporation's staff may serve as a Member of the Board of Directors nor shall any close relative of a Member of the Board of Directors be an employee of the Corporation.

### 3.6 Schedule of Meetings

The Board of Directors shall hold at least four (4) regular meetings, with a target of six (6) regular meetings during each fiscal year of the Corporation.

The Board of Directors may hold special meetings whenever requested by the President or by one third (1/3) or more of the Directors.

The Clerk shall cause written notice of the regular and any special meetings to be mailed, emailed, or delivered to each Director at least five (5) days before the date of the meeting, unless all of the Directors attend or sign a written waiver notice.

### 3.7 Quorum of Directors

At any meeting of the Board of Directors, a quorum shall consist of 50% of the Directors in good standing.

### 3.8 Action of the Board of Directors

The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law, the Corporation's Articles of Organization, or these By-laws.

### 3.9 Compensation of Directors

Directors shall not be compensated for their services as Directors other than the reimbursement of reasonable and necessary expenses incurred in the performance of such services. However, nothing herein shall preclude any Director from serving the Corporation in any other non-staff capacity and receiving compensation therefor. The terms and circumstances of any such compensation must be fully disclosed, in writing, to the Board of Directors and must be approved by an affirmative two-thirds' vote of the Board of Directors.

## ARTICLE 4 OFFICERS

### 4.1 Appointment

Officers shall be elected by the Board of Directors. The officers of the Corporation shall consist of a President, Vice President, Treasurer, Clerk/Secretary, and such other officers as the Board of Directors may deem desirable. All officers shall be elected by the Board of Directors from the Board of Directors. No person shall hold more than one office at any one time. Each officer of the Corporation shall be elected annually at the meeting following the annual meeting and shall hold office until the meeting following the annual meeting of the Corporation, or special meeting held in place thereof, and thereafter until his or her successor is chosen and qualified.

The Board of Directors may remove from office any officer by a vote of two-thirds (2/3) at the next regular meeting of the Board. A vacancy in any office may be filled by vote of the Board of Directors. Officers shall not be compensated for their services as Officers of the Corporation.

### 4.2 President

The President shall preside at all meetings of Members and Directors. The President shall nominate the chairpersons of all other committees.

### 4.3 Clerk

The Clerk shall issue notices of all meetings of the Board of Directors, and shall also be responsible for all general correspondences of the Board. The Clerk shall perform all duties incidental to the office of the Clerk and such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors.

### 4.4 Treasurer

The Treasurer shall be responsible for the custody of the corporate funds; keeping full and accurate accounts of receipts and disbursements to the Corporation; depositing all monies in the name of the Corporation in such depositories as may be designated by the Board of Directors; and shall furnish a monthly financial statement and an annual statement of all receipts and disbursements of the Corporation to the Board of Directors. If required by the Board of Directors, the Treasurer shall give a bond.

## ARTICLE 5 COMMITTEES

### 5.1 Standing Committees

The Standing Committees of the Board of Directors shall be as follows:

- a. Executive Committee
- b. Fundraising Committee
- c. Board Development Committee
- d. Finance Committee

### 5.2 Appointment and Duties of the Standing Committees

Committee chairpersons shall be nominated by the President and elected by majority of the Board of



Directors present and voting. The Members of each standing Committee shall be nominated by the President, after consultation with the chairpersons of such committee. The President shall select Members so that Committee composition shall reflect the diversity of interests and neighborhoods in the City of Lowell. Committees shall develop relevant policy recommendations for Board consideration. Chairpersons of Committees are responsible for keeping minutes of their meetings and furnishing reports as requested.

#### 5.3 Executive Committee

The Executive Committee will consist of the President, Vice President, Clerk/Secretary, and Treasurer. The Executive Committee will ensure strategic use of Board time and Executive Director effectiveness. It will act on behalf of the full Board when immediate action is necessary in the interim between regular Board meetings. It will aid and advise the Executive Director in all matters concerning the affairs of the agency, and conduct an annual Executive Director performance and compensation evaluation. The Executive Committee will evaluate Board performance and Board member satisfaction. It will design Board meeting agendas to review past performance and align to strategic direction, and appoint ad-hoc committees or task forces as needed.

#### 5.4 Fundraising Committee

The primary work of the Fundraising Committee is to provide philanthropic leadership, to advise the Board on developing a culture of philanthropy, and to report to the Board the measured progress of philanthropy based on an annually adopted fundraising plan. Key Activities are to develop philanthropic goals for each member of the board and educate the board about fund development to help the board articulate the case for philanthropic support directed at specific audiences. The Committee will demonstrate leadership in charitable giving, including solicitation, to LTC. It will collaborate with staff in the development of an annual fundraising plan, for board approval, that incorporates appropriate elements including reasoned and measurable goals for annual fund, board giving, corporate and foundation support, events, individual donor solicitation, planned giving, and capital campaigns. It will also develop and recommend philanthropy and fund development policies to the board for action and report to the board on measurable results and evaluate return on investment (ROI) compared to the fundraising plan.

#### 5.5 Board Development Committee

The primary purpose of the Board Development committee is to ensure that the Board of Directors is constantly identifying and recruiting candidates that strengthen governance capability, philanthropy, and support strategy. The Committee will manage the terms and board matrix to ensure a full and capable Board. They will develop a process to manage board development, enrollment and succession.

The Board Development Committee shall solicit the names of nominees for the Member Representatives on the Board of Directors from the general Membership and will prepare a slate of candidates to fill vacancies.

#### 5.10 Other Committees

The Board of Directors may, by Majority vote, create such other committees and delegate such

responsibilities to those committees as shall be considered desirable and permissible from time to time.

#### 5.11 Finance Committee

The primary purpose of the Finance Committee is oversight and direction of financial interests, investment, and position.. The Committee will review and approve the agency budget annually and financial statements quarterly. It will oversee and align investment activities and capital spending to strategic direction, and establish and monitor internal financial controls and policy. The Finance Committee will communicate and report to the Board any financial concerns, irregularities, and opportunities. The Finance Committee shall recommend to the Board the annual budget and shall regularly monitor the Corporation's expenses and income.

### ARTICLE 6 MISCELLANEOUS PROVISIONS

#### 6.1 Fiscal Year

Except as from time to time otherwise determined by the Board of Directors, the fiscal year of the Corporation shall be the twelve (12) months ending June 30th of any given year.

#### 6.2 Annual Financial Review

The account books of the Corporation shall be reviewed annually by an independent certified public accountant retained by the Board of Directors, and the report of such accountant shall be filed with the records of the Corporation.

#### 6.3 Execution of Corporate Instruments

Mortgages, bonds, notes and other evidences of indebtedness, shall carry the signature of the President and such other Officers of the Board of Directors which may be determined from time to time by resolution. Checks, deposits, rental agreements, contracts and such other instruments as the Corporation may issue in the conduct of its daily business, shall carry the signature of the Executive Director and such other Officers as may be determined from time to time. No loans shall be contracted on behalf of the Corporation and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.

#### 6.4 Amendments

Any part of all of these By-laws may be altered, amended, or repealed from time to time by a two-thirds' vote of the Board of Directors present at a regular or special meeting of the Board duly called for that purpose, provided that notice of the substance of the proposed alteration, amendment, or repeal shall be stated in a notice for such meeting mailed to the Board of Directors no less than ten (10) days before such meeting. Any such changes must be ratified at the next scheduled annual meeting. Notice of proposed changes must be sent with the notice of annual meeting pursuant to Section 5 of ARTICLE 2.

#### 6.5 Conflict of Interest

No Director or Officer of the Corporation may participate in the evaluation, review, or approval of any application for a grant or any other matter in which he or she has a direct personal interest. All grants and other transactions shall be conducted at arm's length and shall not violate the proscriptions

in the ARTICLES OF ORGANIZATION, these By-laws, or any other applicable prohibition against the Corporation's use or application of its funds for private benefit. No such loan or transaction shall be entered into if it would result in denial of, or loss of, tax-exempt status under Section 501(c), 503, 504, or 509 of the Internal Revenue Code and its regulations as they now exist or as they may be hereafter amended.

#### 6.6 Seal

The Board of Directors shall approve and adopt a corporate seal which shall have inscribed thereon the name of the Corporation and the state of incorporation and the words "Corporate Seal." The seal shall be stamped or affixed to such documents as may be prescribed by law or custom or by the Board of Directors.

#### 6.7 Non-Discriminations

Selection of the Board of Directors, Officers of the Corporation, Members, volunteers, and staff shall not be based on race, color, religion, age, national origin, or sexual preference.

#### 6.8 Servicing Additional Municipalities

The Corporation may enter into agreements with other municipalities, access corporations, or cable television licensees to provide cable television access services and to share resources including, but not limited to, facilities, equipment, staff, and other resources, and may enter into other agreements to carry out activities consistent with the purposes of the Corporation. Such agreements should provide necessary resources to the Corporation to serve the particular municipality in question. Such agreements must be approved by the Board of Directors.

### ARTICLE 7 INDEMNIFICATION

7.1 To the fullest extent permitted by Chapter 180, Section 3 of Massachusetts General Laws as it exists or may be amended, each Officer and Director of the Corporation shall be indemnified by the Corporation against any and all claims and liabilities to which he or she becomes subject by reason of his or her being or having been an Officer or Director at the time of the adjudication of such claim or liability.

7.2 The Corporation shall also indemnify such Officer or Director for any and all legal and other expenses reasonably incurred by him or her in connection with any actual or threatened action, suit, or proceeding to which he or she may be made a party by reason of his or her being, or having been, such an Officer or Director, whether or not he or she continues to be an Officer or Director at the time of incurring such expenses. No Officer or Director shall be indemnified against any action, claim, suit, or proceeding in which he or she shall be finally adjudged liable by reason of his or her own gross negligence or willful misconduct, and no such Officer or Director shall be indemnified against the cost of any compromise or settlement that shall be approved in any such alleged claim or liability, unless said compromise or settlement shall be approved in advance by the Board of Directors. The Corporation is empowered to purchase Directors' and Officers' Liability Insurance relative to this indemnification provision.

(d:\policy\bylaws3.wpd)

LOWELL TELECOMMUNICATIONS CORPORATION

Action by Written Consent  
of the Board of Directors

December 22, 1992

The undersigned, being all of the Directors of Lowell Telecommunications Corporation, a Massachusetts corporation, does hereby adopt and consent to the following votes and actions and direct the Clerk to make this instrument a part of the records of the Board of Directors of this corporation:

1. VOTED: That the seal of this corporation shall be circular in form and have the words "LOWELL TELECOMMUNICATIONS CORPORATION" around the circumference thereof, and the words "Corporation" Seal 1992 Massachusetts" in the center thereof; and further
2. VOTED: To adopt and approve the banking resolutions with Enterprise Bank and Trust Company attached hereto as Attachment "A".

IN WITNESS WHEREOF, the undersigned, being all of the Directors of this corporation, have hereunto set their hands as of the day first above written.

George L. Duncan

Philip S. Nyman

Robert A. Redding, Jr.

LOWELL TELECOMMUNICATIONS CORPORATION

Notice of Action  
by the Board of Directors

**To be ratified by the Membership  
November 20, 1996**

The undersigned, acting on behalf of all of the Directors of Lowell Telecommunications Corporation, a Massachusetts corporation, do hereby give notice to the Membership of the following votes and actions taken on October 22, 1996, by the Board of Directors. Upon ratification by the Membership at the Annual Meeting of the Members, on November 20, 1996, we hereby direct the Clerk to make this instrument a part of the records of the Board of Directors of this corporation:

1. VOTED: To adopt and approve that an email address be added to '1.2, namely Agfp@world.std.com@;
2. VOTED: To adopt and approve that '2.3 be changed from:  
AThe Annual Meeting of Members shall be held on the second Wednesday of August . . .@ To AThe Annual Meeting of Members shall be held on the third Wednesday of November . . .@;
3. VOTED: To adopt and approve that '3.8 be changed from:  
AA majority of the Directors shall constitute a quorum . . .@, to AFifteen (15) Directors present shall constitute a quorum . . .@; and,
4. VOTED: To adopt and approve, that the sentence:  
AChecks, deposits, rental agreements, contracts and such other instruments as the Corporation may issue in the conduct of its daily business, shall carry the signature of the Executive Director and such other Officers as may be determined from time to time.@  
be added as the second sentence to '6.3.

IN WITNESS WHEREOF, the undersigned, being all of the Officers of this corporation, have hereunto set their hands as of the day first above written.

Dr. Carole Cowan, President

George Zaharoolis, Treasurer

Robert A. Redding, Jr., Clerk

LOWELL TELECOMMUNICATIONS CORPORATION

Notice of Action  
by the Board of Directors

**To be ratified by the Membership  
November 19, 1997**

The undersigned, acting on behalf of all of the Directors of Lowell Telecommunications Corporation, a Massachusetts corporation, do hereby give notice to the Membership of the following votes and actions taken on October 28, 1997, by the Board of Directors. Upon ratification by the Membership at the Annual Meeting of the Members, on November 19, 1997, we hereby direct the Clerk to make this instrument a part of the records of the Board of Directors of this corporation:

1. VOTED: To adopt and approve that the email address in ' 1.2, be changed to Aexec@ltc.org@ and that a World Wide Web URL be added, namely Ahttp://www.ltc.org@;
2. VOTED: To adopt and approve the creation of the office of Vice President, to be added as the new ' 4.3 with the following text.

ARTICLE 4 ' 4.1 (3rd Sentence)

The officers of the Corporation shall consist of a President, Vice President, Treasurer, Clerk, and such other officers as the Board of Directors may deem desirable.

ARTICLE 4 ' 4.3

AThe Vice President shall fulfill the duties of the President in presiding over all meetings of the Members, Committees and Directors where the President is unable to attend.@

IN WITNESS WHEREOF, the undersigned, being all of the Officers of this corporation, have hereunto set their hands as of the day first above written.

Dr. Carole Cowan, President

James Canavan, Treasurer

Christine

Norton,

Clerk

# LOWELL TELECOMMUNICATIONS CORPORATION

## Notice of Action by the Board of Directors

There has been some confusion regarding officers of the Corporation. On November 19, 1997 LTC had its Annual Meeting of the Membership. At that meeting there was a brief Board of Directors meeting which convened shortly after the election of new Board members when the Annual Meeting had been adjourned. The two items on the agenda were the election of officers and some changes to the By-laws. However, there was not a quorum at that meeting, thus the changes were not valid. LTC staff thought that the changes had taken effect and notified the Board in writing that the position of Vice President was created and letters of interest were solicited. The Policy Committee, acting as the Ad Hoc Nominating Committee, received letters of interest from five Directors: Gary Balsar; Perry Kapiloff; William Merrill; Lura Smith; and, Tom Wirtenan. With a quorum today, we need to officially elect the officers and make any necessary By-Law changes.

### **Officers of the Corporation:**

1. VOTED: The Nominating Committee nominates Carole Cowan, Jim Canavan and Christine Norton for the positions of President, Treasurer and Secretary, respectively.

Vice President The Nominating Committee recommends that the Board not create the position of Vice President.

### **By-Law Changes:**

2. VOTED: To adopt and approve that the email address in ' 1.2, be changed to Aexec@ltc.org@ and that a World Wide Web URL be added, namely Ahttp://www.ltc.org@;

IN WITNESS WHEREOF, the undersigned, being all of the Officers of this corporation, have hereunto set their hands as of the day first above written.

Dr. Carole Cowan, President

James Canavan, Treasurer

\_\_\_\_\_  
Christine Norton, Clerk

Date



LOWELL TELECOMMUNICATIONS CORPORATION

Notice of Action  
by the Board of Directors  
September 26, 2000

- X That the LTC Mission Statement be modified to include a rewording of the introduction and the addition of a 7<sup>th</sup> Vision to include Arts related programming.
- X That certain changes be made to the By-Laws including:
- ' 2.3 Indicates that LTC shall follow Roberts Rules of Order. Add the following: ***"The meetings of the Board of Directors shall follow the rules of meetings as proscribed in Robert's Rules of Order."***
  - ' 2.6 Drops provisions for proxy voting at the Annual meeting and ensures a Quorum at each Annual Meeting with the following: ***"A majority of those present and entitled to vote shall constitute a quorum at any annual meeting or Special Meeting of Members."***
  - ' 3.3 Simplifies the nominating process with a 90 day notice and drops the petition process. It also allows for nominations from the floor of the Annual Meeting should a full slate not be presented for vote. ***Directors shall be selected in the following manner: no earlier than ninety (90) days nor later than seven (7) days prior to the annual meeting of the Corporation . . ."*** And add: ***"In the event the Nominating Committee fails to present a full slate of candidates to fill all vacancies on the Borad, nominations will be accepted from the floor."***
  - ' 3.8 Changes the Quorum for Full Board meetings from 15 to 11 to make certain that we are able to conduct business as we enter into the period of cable television refranchising.

IN WITNESS WHEREOF, the undersigned, being all of the Officers of this corporation, have hereunto set their hands as of the day first above written.

James Canavan, President

\_\_\_\_\_  
Christine Norton, Clerk

Date

LOWELL TELECOMMUNICATIONS CORPORATION  
Notice of Action  
by the Board of Directors  
January 19, 2017

- X That the LTC By-Laws be modified to include a Podcast Membership category.
- X That these changes be made to the By-Laws:
- 2 . 2 Replace the heading "Qualifications for Voting Memberships" with "Qualifications for Voting and Podcast Memberships"
  - 2 . 2 Replace "There is but one class of members in LTC, and those members constitute the Voting Membership" with "There are two classes of memberships in LTC, Voting Memberships and Podcast Memberships."
  - 2 . 2 Add this language after the qualifications for Voting Memberships: "Podcast Memberships are open to anyone who does not qualify for a Voting Membership, and who demonstrates an interest in producing a podcast that will be posted on the LTC podcast webpage. Podcast Members may reserve podcasting equipment and facilities and will have access to the podcast webpage. They may not reserve other LTC equipment or facilities, except for meeting space requested specifically to prepare for their podcast production.

Podcast Members are not eligible to vote at Membership meetings. A person may become a Podcast Member by:

- a. Completing, and returning to the Corporation, an appropriate Membership Application Form;
- b. Paying the prescribed Membership dues, by category, as they are from time to time established by the Board of Directors;
- c. Attending an LTC Podcast Orientation Session; and,
- d. Signing the Agreement with the LTC Operational Rules and Procedures.

All further reference in the by-laws to Members refers to Voting Members only.

IN WITNESS WHEREOF, the undersigned, being all of the Officers of this corporation, have hereunto set their hands as of the day first above written.

Anne Sheehy, President

Date

\_\_\_\_\_  
Sean Thibodeau, Clerk

\_\_\_\_\_  
Date

LOWELL TELECOMMUNICATIONS CORPORATION  
Notice of Action

by the Board of Directors  
October 19, 2017

VOTED to approve the changes to the By-Laws:

3.2 Tenure and Qualifications: The Board of Directors shall consist of not less than fifteen (15) persons, nor more than twenty-three (23) persons.

3.3 Nomination and Election Process of Directors Elected by the Members: Nominating Committee is changed to Board Development Committee.

3.4 Removal of Directors, Vacancies: Add this paragraph: A Director may resign by delivering his or her written resignation to the Corporation at its principal office or to the President of the Board, or by presenting his or her resignation in person at a Board meeting. Such resignation shall be effective upon its acceptance by the Board of Directors.

3.6 Schedule of Meetings: Change to: The Board of Directors shall hold at least four (4) regular meetings, with a target of six (6) regular meetings during each fiscal year of the Corporation.

3.7 Quorum of Directors: At any meeting of the Board of Directors, a quorum shall consist of 50% of the members in good standing.

4.1 Appointment: The Board of Directors may remove from office any officer by a vote of two-thirds (2/3) at the next regular meeting of the Board. A vacancy in any office may be filled by vote of the Board of Directors. Officers shall not be compensated for their services as Officers of the Corporation.

5.1 Standing Committees: The Standing Committees of the Board of Directors shall be as follows:

- a. Executive Committee
- b. Fundraising Committee
- c. Board Development Committee
- d. Finance Committee

5.3, - 5.7 Descriptions of each committees.

IN WITNESS WHEREOF, the undersigned, being all of the Officers of this corporation, have hereunto set their hands as of the day first above written.

Anne Sheehy, President

Date

\_Sean Thibodeau, Clerk

Date

LOWELL TELECOMMUNICATIONS CORPORATION

Notice of Action  
by the Board of Directors  
January 18, 2018

VOTED to approve the changes to the By-Laws:

3.2 Add to Tenure and Qualifications:

LTC'S Board Members will serve one three-year term and be eligible to serve an additional three-year term. The board has term limits of two consecutive three-year terms. Board meetings will be held four to six times per year and committee meetings will be held regularly, separate from board meetings. Board members are required to participate on a committee that will best complement their skills, passions, and areas of expertise.

3.4 Add to Removal of Directors, Vacancies:

Any Director who fails to attend three (3) consecutive meetings of the Board of Directors without significant excuse will be removed from the Board of Directors.

IN WITNESS WHEREOF, the undersigned, being all of the Officers of this corporation, have hereunto set their hands as of the day first above written.

Michael Reid, President

Date

\_Maritza Grooms, Clerk

Date

LOWELL TELECOMMUNICATIONS CORPORATION

Notice of Action  
by the Board of Directors  
April 16, 2020

VOTED to approve the changes to the By-Laws:

2.1 Change to Membership Eligibility:

All residents of the City of Lowell and surrounding towns are eligible for Membership in the Corporation. Additionally, educational, governmental, health care, arts, religious, business, civic, and other entities which are based in or serve Lowell area residents, shall be eligible for Membership.

2.2 Change to Qualifications for Voting and Podcast Memberships:

Qualifications for Voting

There is one class of memberships in LTC, Voting Memberships.

Voting Membership in the Corporation is open to anyone who resides, attends school, works, or has a place of business in the greater Lowell area. Voting Membership categories are Individual, Family, Charitable Organization or Business. A Voting Membership is considered valid by anyone who demonstrates their interest in the affairs of the Corporation by:

- a. Completing, and returning to the Corporation, an appropriate Membership Application Form;
- b. Paying the prescribed Membership dues, by category, as they are from time to time established by the Board of Directors; and,
- d. Signing the Agreement with the LTC Operational Rules and Procedures.

IN WITNESS WHEREOF, the undersigned, being all of the Officers of this corporation, have hereunto set their hands as of the day first above written.

Michael Reid, President

Date

Karen Sennott, Clerk

Date

LOWELL TELECOMMUNICATIONS CORPORATION

Notice of Action  
by the Board of Directors  
July 16, 2020

VOTED to approve the changes to the By-Laws:

3.2 Change to Terms and Qualifications:

The Board of Directors shall consist of not less than fifteen (15) persons, nor more than twenty-three (23) persons.

The Board shall be appointed or elected as follows: twenty percent (20%) of the Membership of the Board of Directors shall be appointed by the City Manager of the City of Lowell with consultation from the Board Development Committee; twenty percent (20%) of the Membership of the Board of Directors shall be appointed by the City Council of the City of Lowell with consultation from the Board Development Committee; ten percent (10%) of the Membership of the Board of Directors shall be appointed by the School Committee of the City of Lowell with consultation from the Board Development Committee; and fifty percent (50%) of the Membership of the Board of Directors shall be elected by the Corporation's Membership.

3.3 Change to Nomination and Election Process of Directors Elected by the Members:

Directors shall be selected in the following manner: no earlier than ninety (90) days nor later than seven (7) days prior to the annual meeting of the Corporation, the Board Development Committee shall notify individually through email or other electronic means and public posting in writing all Members of the Corporation of the upcoming elections and shall request suggested nominees. The Board Development Committee shall be charged with the responsibility of compiling a slate of candidates from these submissions for election to the Board. Any Member may be considered for election to the Board of Directors by presenting to the Board Development Committee a resume and letter of intent.

In the event the Board Development Committee fails to present a slate of candidates to fill the minimum number of seats, nominations will be accepted from the floor. Those nominees receiving the largest vote shall be seated on the Board of Directors for the longest terms in a descending order until all vacant seats are filled. At the conclusion of the Annual Meeting of the Membership, any remaining vacancies on the Board shall be filled by the Board in due course as proscribed herein.

IN WITNESS WHEREOF, the undersigned, being all of the Officers of this corporation, have hereunto set their hands as of the day first above written.

Michael Reid, President

Date

Karen Sennott, Clerk

Date

# The Commonwealth of Massachusetts

William Francis Galvin  
Secretary of the Commonwealth  
One Ashburton Place, Room 1717, Boston, Massachusetts 02108-1512  
Telephone: (617) 727-9640  
**ANNUAL REPORT**

Filing Fee: \$15.00

M.G.L. Ch.180  
Corporation  
Annual Report

## IDENTIFICATION

Filing for November 1, 20 20

NO. 04-3179126

In compliance with the requirements of Section 26A of Chapter one hundred and eighty (180) of the General Laws:

1. NAME: Lowell Telecommunications Corporation

2. ADDRESS: 246 Market Street

Lowell, MA 01852

(number)

(street)

(city or town)

(state)

(zip)

3. DATE OF THE LAST ANNUAL MEETING: 11-21-2019

4. If the corporation is a cemetery corporation, it must hold perpetual care funds in trust and attach a copy of the written agreement establishing the trust. (check appropriate box)

☐ The cemetery corporation certifies that perpetual care funds are held in trust and a copy of the written agreement establishing the trust is attached.

OR

☐ The cemetery corporation hereby certifies that it does not hold perpetual care funds in trust.

5. State the names and addresses of the president, treasurer, clerk, at least one director of the corporation, and the date on which the term of office of each expires: (PLEASE TYPE OR PRINT).

NAME OF OFFICE	NAME	ADDRESSES Number, Street, City or Town, State and Zip Code	EXPIRATION OF TERM OF OFFICE
President:	MICHAEL REID	246 MARKET STREET LOWELL, MA 01852	UNTIL
Treasurer:	BRENDAN FLYNN	246 MARKET STREET LOWELL, MA 01852	SUCCESSOR
Clerk: (or Secretary)	KAREN SENNOTT	246 MARKET STREET LOWELL, MA 01852	IS DULY
Directors: (or Officers having the powers of Directors)	SEE ATTACHED LIST.		ELECTED.

I, the undersigned \_\_\_\_\_ being the \_\_\_\_\_ of the above-named corporation, in compliance with General Laws, Chapter 180, hereby certify that the information above is true and correct as of the dates shown.

IN WITNESS WHEREOF AND UNDER PENALTIES OF PERJURY, I hereto sign my name on this \_\_\_\_\_ day of \_\_\_\_\_, 20 20 .

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Person: WENDY BLOM, EXECUTIVE DIRECTOR Contact Person Telephone #: 978-458-5400

Lowell Telecommunications Corporation  
04-3179126  
Board of Directors

Michael Reid – President  
246 Market Street  
Lowell, MA 01852

Charlie Smith – Director  
246 Market Street  
Lowell, MA 01852

Lynne Lupien – Vice President  
246 Market Street  
Lowell, MA 01852

Connie Martin – Director  
246 Market Street  
Lowell, MA 01852

Karen Sennott – Clerk  
246 Market Street  
Lowell, MA 01852

Elizabeth Noel – Director  
246 Market Street  
Lowell, MA 01852

Brendan Flynn – Treasurer  
246 Market Street  
Lowell, MA 01852

Eric Sack – Director  
246 Market Street  
Lowell, MA 01852

John McDonough – Director  
246 Market Street  
Lowell, MA 01852

Jennifer Aradhya – Director  
246 Market Street  
Lowell, MA 01852

Fru Nkimbeng – Director  
246 Market Street  
Lowell, MA 01852

Jessica Schumann Donaldson – Director  
246 Market Street  
Lowell, MA 01852

Pavel Romaniko – Director  
246 Market Street  
Lowell, MA 01852

Luz Vasudevan - Director  
246 Market Street  
Lowell, MA 01852

Sue Kim – Director  
246 Market Street  
Lowell, MA 01852

Vesna Nuon - Director  
246 Market Street  
Lowell, MA 01852